

# GUIDE FOR SCOUT AND ADULT SCOUTING AMERICA ANNUAL MEMBERSHIP RENEWAL PROCESS

Annually all active Scouts and registered Adults must complete their annual Scouting America Membership renewal ahead of their anniversary date. This renewal is completed by the parent of the Scout and paid directly to Scouting America by the Scouts Parents.

Pack 444 does not receive or obtain any part of this membership fee as this goes directly to Scouting America only.

Any registered adults must also complete their annual membership renewal.

## **The Cost for annual renewals to Scouting America are:**

\$85.00 per Scout

\$65.00 Per Adult Member

*This does not include any applicable processing fees.*

- You are eligible to complete the annual renewal starting two months before the renewal date.
- Pack 444 leadership team will notify you when your open window to begin the renewal process becomes effective. You will also receive a renewal notice email from Scouting America when the renewal window has begun for any Scouts or Adult Members.
- The following pages outlines the steps that the Scout's parent will need to complete during the renewal window.
- There are separate steps for Scout Renewals and Adult Member renewals.
- Not all Scout have a Adult Member who will need to be renewed. Adult Members that will require annual membership renewal includes any registered adult members with Pack 444 such as Leadership Team Members, Den Leaders, Committee Members, and any other registered Adult Member.
- If you do not see the Adult Membership Renewal option then you do not need to complete a adult membership renewal and only are required to complete the Scout Membership Renewal.
- Pack 444 will notify you during the open window notification if you are required to complete both a Scout and Adult Membership Renewal.

As the Annual Membership renewal is paid directly to Scouting America this is a separate annual fee which is not included in our annual Pack Dues which are due November 1st annually.

Should you have any issues completing the annual renewal for your Scout please reach out to our Committee Chair Lexie Anderson for assistance or questions.



## Steps for Parent Renewing their Youth's Membership

### 1. Log on to my.Scouting.org.

a. If you've never logged on before you will need your scout(s) member ID number and create a login username and password. You can get the member ID number from your Unit leader or Committee chairperson or unit membership chair (or from the membership renewal emails you should have already received).

i. If your spouse enrolled a different child, your spouse may need to complete the renewal for that scout; my.Scouting does not automatically link siblings if registered by a different parent.

### 2. Click on the notification icon (should have a "red" alert).

a. You can only renew one youth member at a time.

b. Follow prompts through renewal process and e-sign for renewal.

### 3. Select payment option.

a. Pay online.

i. Follow prompts to pay by credit card.

You have now completed the process for this youth member.

b. Pay at the office.

i. Follow the prompts to print the document and submit it with payment to the local council office.

### 4. Repeat the process for each youth family member.

## Additional Resources and Guides for Youth Renewals:

[Click Here for detailed written step-by-step instructions for parents renewing youth membership](#)

[Click Here for video step-by-step instructions for parents renewing youth membership](#)



## Steps for Adults Renewing their Membership

### 1. Log on to my.Scouting.org.

a. If you've never logged on before you will need your member ID number and create a login username and password. You can get the member ID number from your unit leader, committee chairperson, unit membership chair (or from the membership renewal emails you should have already received).

### 2. Click on the notification icon (should have a "red" alert)

a. Follow prompts to e-sign for renewal.

### 3. Select payment option

a. Pay online.

i. Follow prompts to pay by credit card.

You have now completed the process.

## Additional Resources and Guides for Youth Renewals:

[Click Here for video step-by-step instructions for adults renewing their membership](#)

[Click Here for detailed written step-by-step instructions for adults renewing their membership](#)